

OSB(Online Sale Bazaar)

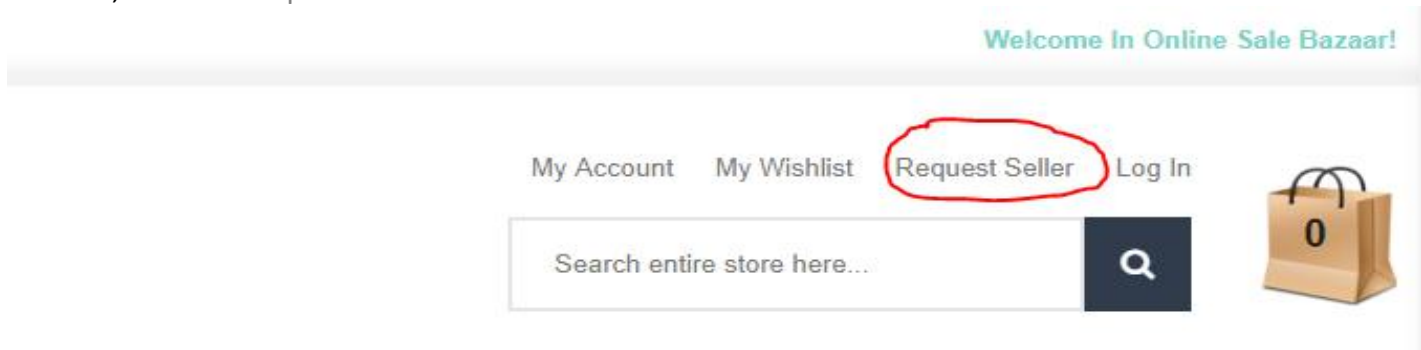
(Seller Page Documentation)

Step1 :

➔ First, Go to Our Home Page "<http://www.onlinesalebazaar.com/>".

Step2 :

➔ Next, click On 'Request Seller' Link.



Step3 :

➔ Fill the Seller Registration form (as shown below):

Request Seller Registration Form

PERSONAL INFORMATION

First Name*

Last Name*

Email Address*

BUSINESS INFORMATION

Shop Name*

Shop Address*

GST No*

Contact Number*

Country*

LOGIN INFORMATION

User Name*

Password (Enter at least 7 characters with numeric)*

Confirm Password*

* Required Fields

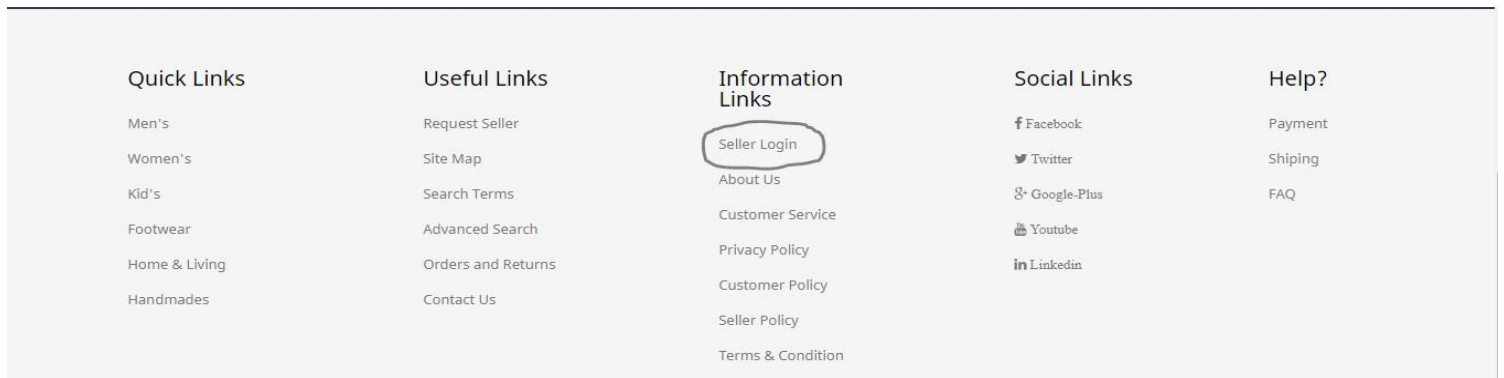
Submit

➔ After Submit form, it will gone under verification process for a while.

➔ Once you verified, will able to do next step.

Step 4:

➔ Now, after verification click on Link “**Seller Login**” on Homepage (find in footer).



Step 5:

➔ The Above Link Open Seller Page and then enter your **User Id & Password** (as shown below)

[HOME](#) | [ABOUT](#) | [SERVICES](#) | [WHY US](#) | [FAQ](#)

The screenshot shows a login form with two input fields: "userid" and "Password". A red arrow points to the "userid" field, and another red arrow points to the "Password" field. Below the fields is a link that says "Forgot your password?". To the right of the fields is a blue "Login" button.

➔ After that Click on Login Button To get enter into **Dashboard**

The screenshot shows the "My Account" page in a dashboard. At the top, there are tabs for "Catalog", "Vendor", and "System" (which is selected). A "Get help for this page" link is in the top right. Below the tabs is a yellow warning banner: "Important: Formkey validation on checkout disabled. This may expose security risks. We strongly recommend to Enable Form Key Validation On Checkout in Admin / Security Section, for protect your own checkout process." Below the banner are "Reset" and "Save Account" buttons. The main content is divided into two sections:

- Account Information:** Includes fields for User Name (*), First Name (*), Last Name (*), Email (*), New Password, Password Confirmation, and Seller Vacation Mode (set to "Enable").
- Profile Information:** Includes a field for Shop Name (*, containing "120/cd") and a large text area for a Message.

Step 6:

→ To Add Your Product Go to **Catalog-> Manage Products** and click on “+ Add Product”

Manage Products

Page 1 of 1 pages | View 20 per page | Total 0 records found | [Notify Low Stock RSS](#) | [Notify Low Stock RSS](#) | [Reset Filter](#) | [Search](#)

Select All | Unselect All | Select Visible | Unselect Visible | 0 items selected | Actions | [Submit](#)

ID	Name	Type	Attrib. Set Name	SKU	Price	Qty	Visibility	Status	Approved	Action
Any	From: <input type="text"/> To: <input type="text"/>				From: <input type="text"/> To: <input type="text"/> In: INR	From: <input type="text"/> To: <input type="text"/>				

No records found.

→ Next, select the product's settings (Attribute Set and Product Type) and click on Continue.

New Product | [Back](#) | [Reset](#)

Create Product Settings

Attribute Set:

Product Type:

[Continue](#)

→ On the next page, you will have to fill in the product options (Name, Product Description, SKU (Stock Keeping Unit), Weight, Status, Tax Class, URL key etc) .

New Product (Default) | [Back](#) | [Reset](#) | [Save](#) | [Save and Continue Edit](#)

General

Name *

Description *

[WYSIWYG Editor](#)

Short Description *

➔ When finished, click Save and Continue Edit to proceed to the next step. Now, you need to fill in product price (You can also add additional price options such as Special Price/Offered Price).

The screenshot shows the 'Prices' section of a product configuration interface. On the left is a sidebar with 'Product Information' categories: General, Prices, Meta Information, Images, Recurring Profile, Design, Gift Options, Inventory, Categories, Related Products, Up-sells, Cross-sells, and Custom Options. The main area is titled 'New Product (Default)' and has navigation buttons: Back, Reset, Save, and Save and Continue Edit. The 'Prices' section includes:

- A 'Price *' field with a red arrow pointing to it, containing '[INR]'.
- A 'Group Price' table with columns 'Customer Group', 'Price', and 'Action'. It includes an 'Add Group Price' button.
- A 'Special Price' field containing '[INR]'.
- 'Special Price From Date' and 'Special Price To Date' date pickers.
- A 'Tier Price' table with columns 'Customer Group', 'Qty', 'Price', and 'Action'. It includes an 'Add Tier' button.
- 'Apply MAP' and 'Display Actual Price' dropdown menus, both set to 'Use config'.
- A 'Manufacturer's Suggested Retail Price' field containing '[INR]'.
- A 'Tax Class *' dropdown menu set to '-- Please Select --'.

➔ In next Step, Upload Your Product Image

The screenshot shows the 'Images' section of the product configuration interface. The sidebar is the same as in the previous screenshot, with 'Images' highlighted. The main area is titled 'New Product (Default)' and has navigation buttons: Back, Reset, Save, and Save and Continue Edit. The 'Images' section includes:

- A yellow information box: 'Image type and information need to be specified for each store view.'
- A table with columns: Image, Label, Sort Order, Base Image, Small Image, Thumbnail, Exclude, and Remove. The 'Image' column contains 'No Image'.
- A note: 'Maximum width and height dimension for upload image is 5000.'
- Two buttons: 'Browse Files...' (circled in red) and 'Upload Files'.

➔ After Select Image Click On "Upload Files"

Product Information

- General
- Prices
- Meta Information
- Images
- Recurring Profile
- Design
- Gift Options
- Inventory
- Categories
- Related Products
- Up-sells
- Cross-sells
- Custom Options

New Product (Default) [Back] [Reset] [Save] [Save and Continue Edit]

Images

Image type and information need to be specified for each store view.

Image	Label	Sort Order	Base Image	Small Image	Thumbnail	Exclude	Remove
No image			<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		

Maximum width and height dimension for upload image is 5000.

IMG-20180524-WA0010.jpg (65.92 kB) [Remove] [Browse Files...] [Upload Files]

After upload Image, select all radio buttons (Base Image, Small Image, Thumbnail) and Exclude option too.

Product Information

- General
- Prices
- Meta Information
- Images
- Recurring Profile
- Design
- Gift Options
- Inventory
- Categories
- Related Products
- Up-sells
- Cross-sells
- Custom Options

New Product (Default) [Back] [Reset] [Save] [Save and Continue Edit]

Images

Image type and information need to be specified for each store view.

Image	Label	Sort Order	Base Image	Small Image	Thumbnail	Exclude	Remove
		1	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Maximum width and height dimension for upload image is 5000.

[Browse Files...] [Upload Files]

➔ Now next, Go to Inventory Option and fill the detail(Qty* and Change Out of Stock-> In Stock)

Product Information

- General
- Prices
- Meta Information
- Images
- Recurring Profile
- Design
- Gift Options
- Inventory
- Categories
- Related Products
- Up-sells
- Cross-sells
- Custom Options

New Product (Default) [Back] [Reset] [Save] [Save and Continue Edit]

Inventory

Manage Stock: Yes [GLOBAL] Use Config Settings

Qty*: 0 [GLOBAL]

Qty for Item's Status to Become Out of Stock: 0 [GLOBAL] Use Config Settings

Minimum Qty Allowed in Shopping Cart: 1 [GLOBAL] Use Config Settings

Maximum Qty Allowed in Shopping Cart: 10000 [GLOBAL] Use Config Settings

Qty Uses Decimals: No [GLOBAL]

Backorders: No Backorders [GLOBAL] Use Config Settings

Notify for Quantity Below: 1 [GLOBAL] Use Config Settings

Enable Qty Increments: No [GLOBAL] Use Config Settings

Stock Availability: In Stock [GLOBAL]

➔ Next, Select Categories and Subcategories According to Your Product *i.e. Men/Woman/Kids/...etc*

The screenshot displays a web interface for creating a new product. On the left, a sidebar titled "Product Information" lists various sections: General, Prices, Meta Information, Images, Recurring Profile, Design, Gift Options, Inventory, Categories, Related Products, Up-sells, Cross-sells, and Custom Options. The "Categories" section is highlighted. The main content area, titled "New Product (Default)", features a "Product Categories" tree. This tree is a hierarchical list of categories and subcategories, each with a checkbox and a count in parentheses. The categories shown are: Default Category (21), Men (9), Woman (12), Indian & Fusion Wear (0), Western Wear (2), Dresses & Jumpsuits (1), Tops, T-Shirts & Shirts (1), Jeans & Jeagings (0), Trousers & Capris (0), Shorts & Skirts (0), Shrugs (0), Sweater & Sweatshirts (0), Jackets & Waistcoats (0), Coats & Blazers (0), Sports & Active Wear (0), Kid's (0), Footwear (7), Home & Living (0), and Accessories (8). Red arrows point to the checkboxes for "Default Category", "Men", "Woman", and "Dresses & Jumpsuits". At the top right of the main area, there are four buttons: "Back", "Reset", "Save", and "Save and Continue Edit".

➔ Now Click On “**Save**” Button. (If You Want to add any Other Custom Option like: *Size* etc then Choose “Custom Options” Otherwise Save It)